

NEW BUSINESS ACCOUNT CHECKLIST:

Corporation

- Business Name:**
 - **Oregon:** Active [Oregon Secretary of State](#) business name registration listing President and Secretary*.
 - **Washington:** Active [Washington State Department of Revenue](#) business name registration listing Governing People.
- Tax Reporting:** Federal EIN.
Consult [IRS website](#) or call 1-800-829-4933 to apply.
- Industry:** Locate the NAICS code that best reflects your primary business activity on [NAICS website](#) or business' Federal Tax return.
- ID:** Valid state or government issued ID, TIN and personal information for
 - each person with 25% or more ownership
 - person who manages the business
 - additional signers
- Minimum Signer Requirements:** Two Officers or Governing People.

*Additional documents, such as Articles of Incorporation, Bylaws or Resolution, are required when officers other than President and Secretary will appear as signers.

**Schedule an appointment to open
your account today at your local branch.**

Visit onpointcu.com for more details.